

# School Advisory Council

## Agenda and Minutes Guidelines

F.S.001.452, SB Policy 1403, Robert's Rules of Order

1/9/2025



### Agenda

#### Sunshine Law Requires:

<i>Name of Organization:</i>	Tequesta Trace Middle School
<i>Name of Group:</i>	School Advisory Council (SAC)/School Advisory Forum (SAF)
<i>Location:</i>	1800 Indian Trace, Weston, FL 33326
<i>Type of meeting:</i>	General Meeting (Subcommittee meeting, Workshop)
<i>Date &amp; Time:</i>	January 9, 2025 – 8:15 am in Media Center at Tequesta Trace MS

#### Florida Statute & Robert's Rules of Order for Setting an Agenda:

##### 1. Call meeting to order

F.S. 1001.452 (1) (d) (1)

a. Chair verifies that quorum has been met

##### 2. Approval or correction of previous month's minutes (Dec. 2024)

F.S. 1001.452 (1)(d)(5)

##### 3. Mr. Rivera Updates

##### 4. School Acct. Funds: \$4,297 & School Rec. Funds \$16,493.53

##### 5. SIP Data/Discipline

##### 6. 25-26 SIP Planning (new item)

##### 7. SESIR Events – School Environmental Safety Incident Reporting

##### 8. BTU Updates

##### 9. New Business (PTA, All of the Wonderful Trace Happenings, etc.)

##### 10. Next meeting date: February 6, 2025

##### 11. Adjourn the SAC meeting

##### 12. SAF Meeting Begins

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12.5

A blue line graph is positioned at the bottom of the page. It starts at a point corresponding to the value 12.5 on the y-axis and extends horizontally to the right, then slopes downward at a shallow angle.